Personnel, Program, and Policy Committee - Annual Report October 1, 2019- September 30, 2020

The committee, chaired by Pam King, met in January, March and May last year. The objectives of the committee are:

* To review and revise as necessary the policies and procedures of SCCR at least every three years and as directed by the Board.
* To review the SCCR By-laws at least every two years and make recommendations to the Board.
* To foster positive relations with the community and promote SCCR.

Policy

The committee created and revised a number of policies one being a Code of Conduct for the Board of Directors. The committee reviews policies and makes changes to them as deemed necessary.

As well, the PPP, supported by staff, took on the task of editing and reorganizing the entire policy manual with the intent of making it more accessible for both the board and staff. Thanks to Meg and Coral for their work on this ongoing task!

Personnel

The PPP also supported SCCR through several personnel processes this past year. When our Resource Admin Coordinator, Meg Peters, went on Mat Leave in March, the PPP hired Coral Doherty as her term replacement. Shortly after that, the COVID pandemic arrived, and there were many unprecedented changes and adaptations in programs and personnel.

Unfortunately, the Pandemic forced SCCR to place Program Resource Coordinator on furlough for most of the summer.

Programs

Unfortunately, all programs at SCCR, except for the family / self-driver program were suspended in April. SCCR Office remains closed with clients being served through email and telephone. Individual appointments in the office were made to support some clients depending on their needs for example fittings for head coverings and wigs.

Thanks to the members of the PPP for their service this past year Pam King, Sam Hilhorst, Elaine McLennon, Gail Shimonek, Tina Penner and Carol Braun.

We are so fortunate to have such a competent and capable staff providing day to day services and care to our clients and their families. Thank you to Meg, Deb and Coral, our caring SCCR staff for their ongoing work serving people with cancer and their families in South Central Manitoba.

Respectfully submitted,

Carol Braun